



مدرسة الروابي الإعدادية والثانوية
Al Rawabi Middle & High School

Assessment Policy

Middle & High School

Grade 6 – 12

A.Y 2026 - 2027

This policy shall be shared with all stakeholders at the beginning of the school year and reviewed every year.

Index

FOREWORD	2
A. MIDDLE SCHOOL (GRADES 6-8)	3
B. HIGH SCHOOL (GRADES 9 & 10)	5
C. HIGH SCHOOL (GRADE 11)	10
I. GRADE 11	11
II. GRADE 11 IBDP	13
D. HIGH SCHOOL (GRADE 12)	16
I. GRADE 12	16
II. GRADE 12 IBDP	19
E. GENERAL ASSESSMENT REGULATIONS (ALL GRADES)	22
F. PROGRESSION & RECOGNITION	26
G. ATTENDANCE THRESHOLDS AND ABSENCE LIMITS	28

Foreword

At Al Rawabi School, we believe that assessment should not only measure what students remember at a specific point in time, but it should also provide a fair, accurate, and comprehensive profile of how students think, apply knowledge, develop skills, and progress throughout their learning journey.

In line with international best practices and our commitment to continuous school improvement, we put forward this updated assessment and reporting policy to ensure that assessment becomes a tool for improving learning rather than simply recording results. The updated system has been carefully designed to enhance the **fairness, validity, reliability, and educational value** of the assessment process.

The updated system is built on five key principles:

- **Fairness:**

Students are assessed through multiple opportunities across the year—not through high-stakes exams alone—allowing different students to demonstrate their learning fairly.

- **Validity:**

Assessment measures understanding, application, problem-solving, collaboration, social emotional skills and growth, not just memorization.

- **Reliability and Consistency:**

Standardized rubrics, assessment structures, and moderation procedures ensure accurate and consistent results across classes.

- **Continuous Growth:**

Greater emphasis is placed on student progress over time through ongoing assessment and feedback.

- **Improved Learning Time:**

Reducing final examination periods allows more time for teaching, deeper learning, and targeted student support.

Ultimately, this policy reflects the school's commitment to developing students who are not only academically successful, but also independent, reflective, responsible, resilient and prepared for future academic and life challenges.

A. Middle School (Grades 6-8)

1. Subjects & Number of Periods:

Middle School Subjects		Number of Periods
Core Subjects	Arabic	5
	English	5
	Math	5
	Science	5
	Computer Science	3
Support Subjects	Mental Abacus Magic (MAM)	1
	Art	1
	Religion	1
	Social Studies & Citizenship	1
	Life Skills	1
	Physical Education	2
Periods/Week		30

2. Mark distribution

2.1. Core Subjects distribution of marks per term

Term 1 & 2			
Assessment Domain	Total Mark	Component	Weight (Marks)
Continuous Learning	40	Quizzes	10
		SEL	10
		Notebook & Digital Content	10
		Portfolio	10
Applied Learning	20	Project	20
Assessment of Learning	40	Checkpoint 1 / 3	20
		Checkpoint 2 / 4	20

Term 3			
<u>Assessment Domain</u>	<u>Total Mark</u>	<u>Component</u>	<u>Weight (Marks)</u>
Continuous Learning	30	Quizzes	10
		SEL	10
		Notebook & Digital Content	10
Applied Learning	10	Project	10
Assessment of Learning	60	Checkpoint 5	20
		Final Exam	40

2.2. **Support Subjects** distribution of marks per term*

Students' grades are calculated out of 100 for each subject in each term as follows:

Continuous Learning	Applied Learning	Assessment of Learning
40	20	40
The breakdown of these marks is specified by the subject teacher.		

* Support Subjects are Physical Education, Social Studies& Citizenship, Religion, Life skills, MAM, and Art.

3. Report Cards

3.1. End-of-Term Report Card

Term I		Term II		Term III	
<u>Assessment Domain</u>	Score	<u>Assessment Domain</u>	Score	<u>Assessment Domain</u>	Score
Continuous Learning	40	Continuous Learning	40	Continuous Learning	30
Applied Learning	20	Applied Learning	20	Applied Learning	10
Assessment of Learning	40	Assessment of Learning	40	Assessment of Learning	60
Total	100	Total	100	Total	100
Letter Grade	A B C D F	Letter Grade	A B C D F	Letter Grade	A B C D F

3.2. End-of-Year Report Card

Term 1	Term 2	Term 3	Final Year Grade
100	100	100	100

Formula:

$$\text{Final Year Grade} = (T1 \times 0.25) + (T2 \times 0.25) + (T3 \times 0.50)$$

B. High School Grades 9 & 10

1. Academic Pathways Framework

In grades 9 and 10, the following subjects are **mandatory**:

- Arabic
- English
- Math
- Religion
- Physical Education
- Social Studies & Citizenship

Furthermore, there exist **Optional Subjects** categorized into four main groups. While selection takes place at the end of grade 8, students are required to study their chosen group starting from grade 9.

The four groups are:

- **Group 1: Science Focus** (Biology - Chemistry - Physics)
- **Group 2: Mixed Sciences** (Computer Science - Chemistry - Physics)
- **Group 3: Business & Commerce** (Computer Science – Business & Accounting* - Economics)
* IGCSE students are restricted to the Business Studies curriculum only.
- **Group 4: Arts & Humanities** (Information & Communication Technology (ICT) - Visual Arts - Environmental Management)

N.B: To ensure academic fulfillment of graduation requirements, the subject group selected at the commencement of the high school stage must be maintained until graduation. Mid-cycle changes to subject groups are not permitted.

2. Subjects, Number of Periods & Credits

Credits are assigned according to the number of periods allocated for each subject per week as shown in the table below:

Number of Periods	≥ 3	2	1
Assigned Credit	1	0.5	0.25

Grades 9-10 Subjects			Number of Periods	Credit
Mandatory Subjects	Arabic		4	1.0
	English		5	1.0
	Math		5	1.0
	Religion		1	0.25
	Social Studies & Citizenship		1	0.25
	Physical Education		2	0.50
Optional Subjects *	Physics		4	1.0
	Biology / Computer Science		4	1.0
	Chemistry		4	1.0
	Business & Accounting **	ICT	4	1.0
	Economics	Environmental Management	4	1.0
	Computer Science	Visual Art	4	1.0
Periods/Week			30	7.00

* As per the selected group on page 5.

** IGCSE students are restricted to the Business studies curriculum only.

3. Mark distribution

3.1. Grades 9 and 10 except grades 9 and 10 IGCSE:

3.1.1. Core Subjects distribution of marks per term

Term 1 & 2			
Assessment Domain	Total Mark	Component	Weight (Marks)
Continuous Learning	40	Quizzes	10
		SEL	10
		Notebook & Digital Content	10
		Portfolio	10
Applied Learning	20	Project	20
Assessment of Learning	40	Checkpoint 1 / 3	20
		Checkpoint 2 / 4	20

Term 3			
<u>Assessment Domain</u>	<u>Total Mark</u>	<u>Component</u>	<u>Weight (Marks)</u>
Continuous Learning	30	Quizzes	10
		SEL	10
		Notebook & Digital Content	10
Applied Learning	10	Project	10
Assessment of Learning	60	Checkpoint 5	20
		Final Exam	40

3.1.2. **Support Subjects** distribution of marks per term

Students' grades are calculated out of 100 for each subject in each term as follows:

Continuous Learning	Applied Learning	Assessment of Learning
40	20	40
<i>The breakdown of these marks is specified by the subject teacher.</i>		

* Support Subjects are Physical Education, Social Studies& Citizenship and Religion.

3.2. **Grades 9 & 10 IGCSE:**

3.2.1. **Core Subjects** distribution of marks per term

Term 1 & 2			
<u>Assessment Domain</u>	<u>Total Mark</u>	<u>Component</u>	<u>Weight (Marks)</u>
Continuous Learning	40	Quizzes	10
		SEL	10
		Notebook & Digital Content	10
		Portfolio	10
Applied Learning	20	Project	20
Assessment of Learning	40	Checkpoint 1 / 3	20
		Mock Exam1 / Mock Exam2	20

Term 3			
<u>Assessment Domain</u>	<u>Total Mark</u>	<u>Component</u>	<u>Weight (Marks)</u>
Continuous Learning	30	Quizzes	10
		SEL	10
		Notebook & Digital Content	10
Applied Learning	10	Project	10
Assessment of Learning	60	Checkpoint 5	20
		Final Exam*	40

* Marks converted from Mock Exam 2 for grade 10 only.

3.2.2. **Support Subjects** distribution of marks per term

Students' grades are calculated out of 100 for each subject in each term as follows:

Continuous Learning	Applied Learning	Assessment of Learning
40	20	40
The breakdown of these marks is specified by the subject teacher.		

* Support Subjects are Physical Education, Social Studies& Citizenship and Religion.

4. Report Cards

4.1. End-of-Term Report Card

Term I		Term II		Term III	
<u>Assessment Domain</u>	<u>Score</u>	<u>Assessment Domain</u>	<u>Score</u>	<u>Assessment Domain</u>	<u>Score</u>
Continuous Learning	40	Continuous Learning	40	Continuous Learning	30
Applied Learning	20	Applied Learning	20	Applied Learning	10
Assessment of Learning	40	Assessment of Learning	40	Assessment of Learning	60
Total	100	Total	100	Total	100
Letter Grade	A B C D F	Letter Grade	A B C D F	Letter Grade	A B C D F

4.2. End-of-Year Report Card:

Term 1	Term 2	Term 3	Final Year Grade
100	100	100	100

Formula:

$$\text{Final Year Grade} = (T1 \times 0.25) + (T2 \times 0.25) + (T3 \times 0.50)$$

- In Grade 10: IGCSE students receive an additional certificate reflecting their performance in the IGCSE board exams issued by Cambridge International Education.

5. Assessment Accommodations for Grade 10 IGCSE:

- Grade 10 IGCSE students have to sit for Mock exams at the end of Term 2; the mark of which will be encoded as the mark of Checkpoints 4, 5 and Term 3 Final Exam by converting the Mock Exam mark.
- The Continuous Learning (30 marks) score will be recorded as the higher result from either Term 1 or Term 2.
- The Applied Learning (10 marks) score will be recorded as the higher result from either Term 1 or Term 2 divided by 2.

C. High School (Grade 11)

Academic Pathways Framework

In grade 11, the following subjects are **mandatory**:

- Arabic
- English
- Math
- Religion
- Physical Education
- Social Studies & Citizenship.

Furthermore, there exist **Optional Subjects** categorized into four main groups. While selection takes place at end of grade 8, students are required to study their chosen group starting from grade 9. The four groups are:

- **Group 1: Science Focus** (Biology - Chemistry - Physics)
- **Group 2: Mixed Sciences** (Computer Science - Chemistry - Physics)
- **Group 3: Business & Commerce** (Computer Science – Business Management - Economics)
- **Group 4: Arts & Humanities** (Business Management - Visual Arts - Environmental Systems & Societies)

N.B: To ensure academic fulfillment of graduation requirements, the subject group selected at the commencement of the high school stage must be maintained until graduation. Mid-cycle changes to subject groups are not permitted.

I. Grade 11

1. Subjects, Number of Periods & Credits

Credits are assigned according to the number of periods allocated for each subject per week as shown in the table below:

Number of Periods	≥ 3	2	1
Assigned Credit	1	0.5	0.25

Grade 11 Subjects			Number of Periods	Credit
Mandatory Subjects	Arabic		4	1.0
	English		5	1.0
	Math		5	1.0
	Religion		1	0.25
	Social Studies & Citizenship		1	0.25
	Physical Education		2	0.50
Science Stream *	Physics		4	1.0
	Biology / Computer Science *		4	1.0
	Chemistry		4	1.0
Commerce Stream *	Business Management		4	1.0
	Economics	Environmental Systems & Societies	4	1.0
	Computer Science	Visual Arts	4	1.0
Periods/Week			30	7.00

* As per the selected group on page 10.

2. Mark distribution:

2.1. Core Subjects distribution of marks per term

Term 1 & 2			
Assessment Domain	Total Mark	Component	Weight (Marks)
Continuous Learning	40	Quizzes	10
		SEL	10
		Notebook & Digital Content	10
		Portfolio	10
Applied Learning	20	Project	20
Assessment of Learning	40	Checkpoint 1 / 3	20
		Checkpoint 2 / 4	20

Term 3			
<u>Assessment Domain</u>	<u>Total Mark</u>	<u>Component</u>	<u>Weight (Marks)</u>
Continuous Learning	30	Quizzes	10
		SEL	10
		Notebook & Digital Content	10
Applied Learning	10	Project	10
Assessment of Learning	60	Checkpoint 5	20
		Final Exam	40

2.2. Support Subjects distribution of marks per term

Students' grades are calculated out of 100 for each subject in each term as follows:

Continuous Learning	Applied Learning	Assessment of Learning
40	20	40
The breakdown of these marks is specified by the subject teacher.		

* Support Subjects are Physical Education, Social Studies& Citizenship and Religion.

3. Report Cards

3.1. End-of-Term Report Card

Term I		Term II		Term III	
<u>Assessment Domain</u>	<u>Score</u>	<u>Assessment Domain</u>	<u>Score</u>	<u>Assessment Domain</u>	<u>Score</u>
Continuous Learning	40	Continuous Learning	40	Continuous Learning	30
Applied Learning	20	Applied Learning	20	Applied Learning	10
Assessment of Learning	40	Assessment of Learning	40	Assessment of Learning	60
Total	100	Total	100	Total	100
Letter Grade	A B C D F	Letter Grade	A B C D F	Letter Grade	A B C D F

3.2. End-of-Year Report Card

Term 1	Term 2	Term 3	Final Year Grade
100	100	100	100

Formula:

$$\text{Final Year Grade} = (T1 \times 0.25) + (T2 \times 0.25) + (T3 \times 0.50)$$

II. Grade 11 IBDP

1. Subjects, Number of Periods & Credits

Credits are assigned according to the number of periods allocated for each subject per week as shown in the table below:

Number of Periods	≥ 3	2	1
Assigned Credit	1	0.5	0.25

Grade 11 IBDP Subjects			Number of Periods	Credit
Mandatory Subjects	Arabic A / Arabic B		5	1.0
	English A / English B		5	1.0
	Math		5	1.0
	Social Studies & Citizenship / CAS **		1	0.25
	Religion / Extended Essay **		1	0.25
	Physical Education		1	0.25
	Theory of Knowledge		2	NA
Science Stream *	Physics		5	1.0
	Biology / Computer Science *		5	1.0
	Chemistry		5	1.0
Commerce Stream *	Business Management		5	1.0
	Economics	Environmental Systems & Societies	5	1.0
	Computer Science	Visual Arts	5	1.0
Periods/Week			35	6.75

* As per the selected group on page 10.

** These subjects are taught fortnightly

2. Mark distribution

2.1. Core Subjects distribution of marks per term

Students' grades are calculated out of 100 for each subject in each term as follows:

Continuous Learning		Applied Learning (IB Tasks) *	Assessment of Learning (Final Exam)
20		40	40
SEL	10		
Notebook & Digital Content	10		

*** Applied Learning (IB Tasks) Breakdown:**

Subjects		Components	Grade
Language and Literature (English A and Arabic A)		Monthly Test	15
		Text Analysis	15
		Oral Presentation	10
Language Acquisition (English B and Arabic B)		Monthly test	15
		Written Assignments	15
		Individual Orals	10
Individual and Societies (Economics and Business Management)		Monthly test	15
		Project & Practicals	25
Sciences (Biology, Physics, Chemistry, Environmental Systems & Societies)		Monthly test	15
		Project	10
		Lab works	15
Computer Science		Monthly test	15
		Project	25
Mathematics (Math Analysis and Approaches)		Monthly test	15
		Project	15
		Home assignment	10
Visual Arts	Term 1 & 2	Process Portfolio 1	15
		Process Portfolio 2	15
		Exhibition	10
	Term 3	Comparative Study 1	15
		Comparative Study 2	15
		Exhibition	10

2.2. Support Subjects distribution of marks per term

Students' grades are calculated out of 100 for each subject in each term as follows:

Continuous Learning	Applied Learning	Assessment of Learning
20	40	40
The breakdown of these marks is specified by the subject teacher.		

* Support Subjects are Physical Education, Social Studies& Citizenship and Religion.

3. Report Cards

3.1. End-of-Term Report Card

Term I		Term II		Term III	
<u>Assessment Domain</u>	Score	<u>Assessment Domain</u>	Score	<u>Assessment Domain</u>	Score
Continuous Learning	20	Continuous Learning	20	Continuous Learning	20
Applied Learning	40	Applied Learning	40	Applied Learning	40
Assessment of Learning	40	Assessment of Learning	40	Assessment of Learning	40
Total	100	Total	100	Total	100
Letter Grade	A B C D F	Letter Grade	A B C D F	Letter Grade	A B C D F

3.2. End-of-Year Report Card

Term 1	Term 2	Term 3	Final Year Grade
100	100	100	100

Formula:

$$\text{Final Year Grade} = (T1 \times 0.25) + (T2 \times 0.25) + (T3 \times 0.50)$$

D. High School (Grade 12)

I. Grade 12

1. Subjects, Number of Periods & Credits:

Credits are assigned according to the number of periods allocated for each subject per week as shown in the table below:

Number of Periods	≥ 3	2	1
Assigned Credit	1	0.5	0.25

Grade 12 Subjects		Number of Periods	Credit
Mandatory Subjects	Arabic	4	1.0
	English	5	1.0
	Math	5	1.0
	Religion	1	0.25
	Social Studies & Citizenship	1	0.25
	Physical Education	2	0.50
Optional Subjects * Only three credits will be counted	Chemistry*	4*	1.0 *
	Computer Science *	4*	1.0 *
	Business Management*	4*	1.0 *
	Biology*	4*	1.0 *
	Physics*	4*	1.0 *
	Visual Arts *	4*	1.0 *
	Economics*	4*	1.0 *
Periods/Week		30	7.00

* Students have to choose three out of the optional subjects according to the available grouping shown below:

1st + 2nd		3rd			
BIOLOGY + CHEMISTRY	☐	BUSINESS	☐	OR PHYSICS	☐
PHYSICS + CHEMISTRY	☐	BUSINESS	☐	OR COMP SCIENCE	☐
ARTS + COMPUTER SCIENCE	☐	BUSINESS	☐	OR PHYSICS	☐
ECONOMICS + COMPUTER SCIENCE	☐	BUSINESS	☐	OR PHYSICS	☐
				OR ART	☐

2. Mark distribution

2.1. *Core Subjects* distribution of marks per term

Term 1 & 2			
<u>Assessment Domain</u>	<u>Total Mark</u>	<u>Component</u>	<u>Weight (Marks)</u>
Continuous Learning	40	Quizzes	10
		SEL	10
		Notebook & Digital Content	10
		Portfolio	10
Applied Learning	20	Project	20
Assessment of Learning	40	Checkpoint 1 / 3	20
		Checkpoint 2 / 4	20

Term 3			
<u>Assessment Domain</u>	<u>Total Mark</u>	<u>Component</u>	<u>Weight (Marks)</u>
Continuous Learning	30	Quizzes	10
		SEL	10
		Notebook & Digital Content	10
Applied Learning	10	Project	10
Assessment of Learning	60	Checkpoint 5	20
		Final Exam	40

2.2. *Support Subjects* distribution of marks per term

Students' grades are calculated out of 100 for each subject in each term as follows:

Continuous Learning	Applied Learning	Assessment of Learning
40	20	40
<i>The breakdown of these marks is specified by the subject teacher.</i>		

* Support Subjects are Physical Education, Social Studies& Citizenship and Religion.

3. Report Card

3.1. End-of-Term Report Card

Term I		Term II		Term III	
<u>Assessment Domain</u>	Score	<u>Assessment Domain</u>	Score	<u>Assessment Domain</u>	Score
Continuous Learning	40	Continuous Learning	40	Continuous Learning	30
Applied Learning	20	Applied Learning	20	Applied Learning	10
Assessment of Learning	40	Assessment of Learning	40	Assessment of Learning	60
Total	100	Total	100	Total	100
Letter Grade	A B C D F	Letter Grade	A B C D F	Letter Grade	A B C D F

3.2. End-of-Year Report Card

Term 1	Term 2	Term 3	Final Year Grade
100	100	100	100

Formula:

$$\text{Final Year Grade} = (T1 \times 0.25) + (T2 \times 0.25) + (T3 \times 0.50)$$

4. Assessment Accommodations for Grade 12:

- Grade 12 students have to sit for final exams in Term 3.
- The Continuous Learning (30 marks) score will be recorded as the **higher result from either Term 1 or Term 2**.
- The Applied Learning (10 marks) score will be recorded as the **higher result from either Term 1 or Term 2 divided by 2**.
- Checkpoint 5 (20 marks) score will be recorded as the **average of the 4 Checkpoints**.
- National Exam Cohort Assessment Protocols:**

Students nominated to take the Grade 12 National Examinations are required to sit for Mock Examinations in Arabic, English, and Mathematics.

- Grading Weight:** The achieved mock exam scores will serve as the official Term 3 final examination marks.
- Grade Adjustment:** These marks will be scaled in accordance with the Curve Up System (refer to Section E, Point 4, Page 24).
- Remediation Opportunity:** To support student achievement, individuals may opt to sit for the standard school-based final examinations to improve their final marks.

II. Grade 12 IBDP

1. Subjects, Number of Periods & Credits:

Credits are assigned according to the number of periods allocated for each subject per week as shown in the table below:

Number of Periods	≥ 3	2	1
Assigned Credit	1	0.5	0.25

Grade 12 IBDP Subjects		Number of Periods	Credit
Mandatory Subjects	Arabic A / Arabic B	5	1.0
	English A / English B	5	1.0
	Math	5	1.0
	Social Studies & Citizenship / CAS***	1	0.25
	Religion / Extended Essay***	1	0.25
	Physical Education	1	0.25
	Theory of Knowledge	2	NA
Optional Subjects * Only three credits will be counted	Business Management *	5	1.0 *
	Biology *	5	1.0 *
	Physics *	5	1.0 *
	Chemistry *	5	1.0 *
	Computer Science *	5	1.0 *
	Economics *	5	1.0 *
	Visual Arts *	5	1.0 *
Periods/Week		35**	6.75

* Students have to choose three out of the optional subjects according to the available grouping shown below:

1st + 2nd		3rd							
BIOLOGY + CHEMISTRY	☐	BUSINESS	☐	OR	PHYSICS	☐	OR	COMP SCIENCE	☐
PHYSICS + CHEMISTRY	☐	BUSINESS	☐	OR	COMP SCIENCE	☐			
ARTS + COMPUTER SCIENCE	☐	BUSINESS	☐	OR	PHYSICS	☐			
ECONOMICS + COMPUTER SCIENCE	☐	BUSINESS	☐	OR	PHYSICS	☐	OR	ART	☐

** IB students will have 7 periods daily.

*** These subjects are taught fortnightly

2. Mark distribution

2.1. **Core Subjects** distribution of marks per term

Students' grades are calculated out of 100 for each subject in each term as follows:

Continuous Learning		Applied Learning (IB Tasks) *	Assessment of Learning (Final Exam)
20		40	40
SEL	10		
Notebook & Digital Content	10		

* Applied Learning (IB Tasks) Breakdown (40):

Subjects		Components	Grade
Language and Literature (English A and Arabic A)		Monthly Test	15
		Text Analysis	15
		Oral Presentation	10
Language Acquisition (English B and Arabic B)		Monthly test	15
		Written Assignments	15
		Individual Orals	10
Individual and Societies (Economics and Business Management)		Monthly test	15
		Project & Practicals	25
Sciences (Biology, Physics, Chemistry)		Monthly test	15
		Project	10
		Lab works	15
Computer Science		Monthly test	15
		Project	25
Mathematics (Math Analysis and Approaches)		Monthly test	15
		Project	15
		Home assignment	10
Visual Arts	Term 1 & 2	Process Portfolio 1	15
		Process Portfolio 2	15
		Exhibition	10
	Term 3	Comparative Study 1	15
		Comparative Study 2	15
		Exhibition	10

2.2. **Support Subjects** distribution of marks per term

Students' grades are calculated out of 100 for each subject in each term as follows:

Continuous Learning	Applied Learning	Assessment of Learning
20	40	40
<i>The breakdown of these marks is specified by the subject teacher.</i>		

* Support Subjects are Physical Education, Social Studies& Citizenship and Religion.

3. Report Cards

3.1. **End-of-Term Report Card**

Term I		Term II		Term III	
Assessment Domain	Score	Assessment Domain	Score	Assessment Domain	Score
Continuous Learning	20	Continuous Learning	20	Continuous Learning	20
Applied Learning	40	Applied Learning	40	Applied Learning	40
Assessment of Learning	40	Assessment of Learning	40	Assessment of Learning	40
Total	100	Total	100	Total	100
Letter Grade	A B C D F	Letter Grade	A B C D F	Letter Grade	A B C D F

3.2. **End-of-Year Report Card**

Term 1	Term 2	Term 3	Final Year Grade
100	100	100	100

Formula:

$$\text{Final Year Grade} = (T1 \times 0.25) + (T2 \times 0.25) + (T3 \times 0.50)$$

- IBDP students receive an additional certificate reflecting their performance in the IBDP board exams issued by International Baccalaureate Organization.

4. **Assessment Accommodations for Grade 12 IBDP:**

- Grade 12 IBDP students have to sit for Mock exams at the end of Term 2; the mark of which will be encoded as the mark of final exam for term 2 and term 3.
- The Continuous Learning (20 marks) score will be recorded as the higher result from either Term 1 or Term 2.
- The Applied Learning (40 marks) score will be recorded as the higher result from either Term 1 or Term 2.

E. General Assessment Regulations (All Grades)

1. Cumulative Assessment Framework and topic Proportions

1.1. All grades except grades 10 IGCSE & 12:

A cumulative assessment model is utilized to ensure long-term retention of the curriculum. The distribution of examinations content and topics is structured as follows:

- **Checkpoints 1-5:** Assessment topics are cumulative by design, consisting of **80% new instructional material** and **20% previously assessed content**.
- **End-of-Year Exam:** A comprehensive evaluation covering the full academic year's curriculum. The proportion of topics tested on the examination paper will be distributed across the terms as follows:

Term 1 Topics	20% of the exam content
Term 2 Topics	20% of the exam content
Term 3 Topics	60% of the exam content

1.2. Grades 10 IGCSE & Grade 12:

To thoroughly prepare students for external international standards, both the Grade 10 IGCSE and Grade 12 IBDP cohorts are assessed on a cumulative basis across their respective two-year programs. Examination structures are designed to ensure comprehensive retention of the entire syllabus as follows:

1.2.1. Grade 10 IGCSE

- Checkpoints 1,2,3 and Mock exam: Evaluation encompasses all curriculum content covered across the first year of the program (Grade 9), in addition to the newly taught material in grade 10.
- Students will undertake their IGCSE board examinations in term 3.
- Due to the implementation of externally administered terminal examinations, Term 3 school-based marks shall be awarded on the basis of the Mock Examination results, which will constitute the benchmark for final reporting. Curving up will be applied following the rule explained on page 24 Section 4.

1.2.2. Grade 12

A cumulative assessment model is utilized to ensure long-term retention of the curriculum. The distribution of examinations content and topics is structured as follows:

- **Checkpoints 1-5:** Assessment topics are cumulative by design, consisting of **80% new instructional material** and **20% previously assessed content**.
- **End-of-Year Exam:** A comprehensive evaluation covering the full academic year's curriculum. The proportion of topics tested on the examination paper will be distributed across the terms as follows:

Term 1 Topics	40% of the exam content
Term 2 & 3 Topics	60% of the exam content

1.2.3. Grade 12 IBDP

- Term 1 final exam and Mock exam: Evaluation encompasses all curriculum content covered across the first year of the program (Grade 11), in addition to the newly taught material in grade 12.
- Students will undertake their IBDP board examinations in term 3.
- Due to the implementation of externally administered terminal examinations, Term 3 school-based marks shall be awarded on the basis of the Mock Exam results, which will constitute the benchmark for final reporting. Curving up will be applied following the rule explained on page 24 Section 4.

2. Grade Point Equivalents:

Score Band	97-100	93-96.5	90-92.5	87-89.5	83-86.5	80-82.5	77-79.5	73-76.5	70-72.5	67-69.5	63-66.5	60-62.5	0-59.5
Letter Grade	A+	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	F
Grade Points	4.3	4.0	3.7	3.3	3.0	2.7	2.3	2.0	1.7	1.3	1.0	0.7	0.0

3. GPA Calculation (Grades 9 – 12)

- Each subject is given a weighted GPA based on the number of periods (credits) and the equivalent grade point (Refer to section E.2 Grade Point Equivalents)
- The overall GPA of the grade level is calculated by dividing the total weighted GPAs by the total number of credits.
- The Cumulative GPA is calculated based on grade 9, 10, 11, 12 as follows:

Cumulative High School GPA	
Cumulative GPA based on G9, G10, G11 & G12	$\frac{(G9 \text{ GPA} \times G9 \text{ Total Credit}) + (G10 \text{ GPA} \times G10 \text{ Total Credit}) + (G11 \text{ GPA} \times G11 \text{ Total Credit}) + (G12 \text{ GPA} \times G12 \text{ Total Credit})}{(G9 \text{ Total Credit} + G10 \text{ Total Credit} + G11 \text{ Total Credit} + G12 \text{ Total Credit})}$
Cumulative GPA based on G10, G11 & G12	$\frac{(G10 \text{ GPA} \times G10 \text{ Total Credit}) + (G11 \text{ GPA} \times G11 \text{ Total Credit}) + (G12 \text{ GPA} \times G12 \text{ Total Credit})}{(G10 \text{ Total Credit} + G11 \text{ Total Credit} + G12 \text{ Total Credit})}$

4. Curve up system

Standardized curve-up rule will be applied to assessments for all IBDP and IGCSE students, as well as to other students where deemed necessary by administration. The adjustment must be calculated systematically using the following three-step procedure:

- Determine the Class Mean:** Calculate the average (mean) score of the class.
- Establish the Benchmark:** Determine the calculation benchmark using the following formula:

$$\text{Benchmark} = \frac{\text{Highest Mark} + \text{Class Mean}}{2}$$

- Apply the Curve-Up Adjustment:** Calculate the adjusted final student mark using the standardized formula below:

$$\text{Curved up Mark} = \left(\frac{\text{Raw Mark}}{\text{Benchmark}} \right) \times \text{Maximum Exam Mark}$$

5. Rounding Rules

- **Final Mark Rounding Protocol:**

Final termly and annual grade averages are subject to a specific rounding system to eliminate fractional decimals, ensuring that only whole numbers or half-marks (**0.5**) are recorded on official reports. Rounding is applied strictly as follows:

- **Decimal Range (.01) to (.49):** Rounded **up** to the nearest half-mark (.50).
 - *Example:* A calculated average of (**89.01**) is recorded as (**89.50**).
- **Decimal Exactly (.50):** Remains unchanged.
- **Decimal Range (.51) to (.99):** Rounded **up** to the nearest whole integer (1.00).
 - *Example:* A calculated average of (**89.51**) is recorded as (**90.00**).
- **System Grading Constraints:** Final component grades must not contain decimal values other than (.0) or (.5).

N.B: The same Rounding Rule is applied on Final Exams.

6. Deduction rules:

Late assignments are subject to a percentage-based deduction to ensure fairness across all assessment types. The deduction is calculated based on the total possible marks for the assignment.

6.1. Late Penalty Calculation

- **Initial Late Penalty:** A 10% deduction will be applied if the work is submitted within the first week (1–7 days) after the deadline.
- **Incremental Penalty:** An additional 5% deduction will be applied for each subsequent week.

6.2. Maximum Deduction:

To ensure students still receive credit for their learning outcomes, the total late penalty should not exceed 25% (one-fourth) of the assignment's total marks.

6.3. Minimum Score (No-Zero Policy)

In the event of a non-submission, a minimum score of 10% of the total marks will be awarded.

F. Progression & Recognition

The End-of-Year result determines a student's academic progression: whether they successfully advance to the next grade level or are required to repeat the current grade.

1. Pass & Failure Criteria

To qualify for promotion to the following grade level, students must meet the following academic requirements:

- **Overall Academic Average:** Students must maintain an overall average of at least **60%** across all subjects combined.
- **Minimum Subject Grade:** Students must achieve a minimum score of **60%** in every subject. This grade is determined by the final yearly result.
- **Core Subject Proficiency:** Failure to meet the passing mark in one or more core subjects will result in a mandatory requirement to take **Re-sit Exams**.

N.B: The *Academic Integrity Policy* will be applied to address any consequences related to malpractices.

2. Re-sit for Final Examinations

The re-sit process provides students who have not met the passing criteria in core subjects a final opportunity to demonstrate proficiency and qualify for promotion.

- **Eligibility:** Any student who receives a failing grade (F) in one or more **core subjects** at the end of the academic year is mandatory required to sit for a re-sit examination.
- **Assessment Weighting:** The re-sit exam is a comprehensive assessment graded out of **40**. Upon taking the re-sit exam, the best mark will replace the final exam mark.
- **Promotion Requirements:**
 - **Pass:** Students will be promoted to the next grade level only upon achieving a passing mark in **all subjects**.
 - **Retention:** Students who fail to achieve a passing mark in one or more core subjects after the re-sit examination will be required to **repeat the current grade level**.

3. Recognition & Awards

3.1. Academic Recognition Framework for all grades (Terms 1 & 2):

At the conclusion of Terms 1 and 2, students demonstrating exceptional academic performance are recognized through the following institutional honors:

- **Distinction Award:** Conferred upon students who achieve a term average between **93.00 and 96.50** (equivalent to a letter grade of **A**).
- **High Distinction Award:** Conferred upon students who achieve a term average of **97.00 or above** (equivalent to a letter grade of **A+**).

3.2. Grade 12 End-of-Year Award:

For grade 12, the same requirements of award conferral (see 3.1 page 27) will be applied based on the average of Grades 10, 11 and 12.

$$\frac{\text{Grade 10 Average} + \text{Grade 11 Average} + \text{Grade 12 Average}}{3}$$

Receipt of any academic honor or distinction is strictly conditional upon exemplary student conduct and regular attendance. The school reserves the right to withhold awards from students who do not meet these behavioral and attendance standards.

G. Attendance Thresholds and Absence Limits

Compulsory attendance is an essential component of the educational process and a prerequisite for the allocation of subject credit. Students must maintain attendance within the prescribed limits to fulfil the instructional hour requirements of each course. A maximum absence rate of 15% applies to all subjects; exceeding this limit may result in the loss of credit for the respective subject(s). To promote student achievement and address attendance concerns proactively, the school shall implement graduated educational measures and interventions at specified absence-rate thresholds, providing students and parents with timely support, guidance, and opportunities for improvement before credit-related consequences are applied.

1. Middle School (Grades 6 – 8)

Subjects	Number of Periods	Total Credit Hours	Minimum Attended Hours	Maximum Absence Hours	Maximum Absence Rate
Arabic	5	180	153	27	15%
English	5	180	153	27	
Math	5	180	153	27	
Science	5	180	153	27	
Computer Science	3	108	92	16	
Mental Abacus Magic (MAM)	1	36	31	5	
Art	1	36	31	5	
Religion	1	36	31	5	
Social Studies & Citizenship	1	36	31	5	
Life Skills	1	36	31	5	
Physical Education	2	72	61	11	
Periods/Week	30	Educational measures shall be taken upon nearing the maximum absence rate			

2. High School (Grades 9, 10 & 11)

Subjects		Number of Periods	Total Credit Hours	Minimum Attended Hours	Maximum Absence Hours	Maximum Absence Rate
Mandatory Subjects	Arabic	4	144	122	22	15%
	English	5	180	153	27	
	Math	5	180	153	27	
	Religion	1	36	31	5	
	Social Studies & Citizenship	1	36	31	5	
	Physical Education	2	72	62	10	
Science Stream *	Physics	4	144	122	22	
	Biology / Computer Science *	4	144	122	22	
	Chemistry	4	144	122	22	
Commerce Stream *	Business & Accounting **/ ICT	4	144	122	22	
	Economics / Environmental Management *	4	144	122	22	
	Computer Science / Visual Art *	4	144	122	22	
Periods/Week		30	Educational measures shall be taken upon nearing the maximum absence rate			

* As per the selected group page 5 (Grade 9 & 10) and page 10 (Grade 11)

** 9&10 IGCSE and grade 11 students are restricted to the Business Studies curriculum only

3. High School (Grade 12)

Subjects		Number of Periods	Total Credit Hours	Minimum Attended Hours	Maximum Absence Hours	Maximum Absence Rate
Mandatory Subjects	Arabic	4	144	122	22	15%
	English	5	180	153	27	
	Math	5	180	153	27	
	Religion	1	36	31	5	
	Social Studies & Citizenship	1	36	31	5	
	Physical Education	2	72	62	10	
Optional Subjects * Only three credits will be counted	Chemistry*	4*	144	122	22	
	Computer Science*	4*	144	122	22	
	Business Management*	4*	144	122	22	
	Biology*	4*	144	122	22	
	Physics*	4*	144	122	22	
	Visual Art *	4*	144	122	22	
	Economics*	4*	144	122	22	
Periods/Week		30	Educational measures shall be taken upon nearing the maximum absence rate			

* As per the selected subjects.

4. High School (Grade 11 &12 IBDP)

Subjects		Number of Periods	Total Credit Hours	Minimum Attended Hours	Maximum Absence Hours	Maximum Absence Rate
Mandatory Subjects	Arabic A / Arabic B	5	180	153	27	15%
	English A / English B	5	180	153	27	
	Math	5	180	153	27	
	Social Studies & Citizenship / CAS**	1	36	31	5	
	Religion / Extended Essay **	1	36	31	5	
	Physical Education	1	36	31	5	
	Theory of Knowledge	2	72	62	10	
Optional Subjects * Only three credits will be counted	Business Management *	5	180	153	27	
	Biology *	5	180	153	27	
	Physics *	5	180	153	27	
	Chemistry *	5	180	153	27	
	Computer Science *	5	180	153	27	
	Economics *	5	180	153	27	
	Visual Art *	5	180	153	27	
Periods/Week		35	Educational measures shall be taken upon nearing the maximum absence rate			

**For the IB students, the number of credit hours is 150 for SL subjects and 240 for HL subjects

* As per the selected subjects.

○ **Educational measures Against Absence**

S	Absence rate	Measures
1	5%	<i>Notification & Attendance report to parents + Phone call by counsellors.</i>
2	10%	<i>Notification & Attendance report to parents + meeting with parent & student with assistant principal and counsellors + signed undertaking</i>
3	14%	<i>Student Concern Meeting (parent, assistant principal & counsellors); Last warning.</i>
4	15%	<i>Subject(s) credit lost</i>