



مدرسة الروابي الإعدادية والثانوية  
Al Rawabi Middle & High School

# Assessment Policy

## Grade 6 - 12

*This policy shall be shared with all stakeholders at the beginning of the school year and reviewed every three years.*

Updated October 2023

[www.alrawabi.edu.bh](http://www.alrawabi.edu.bh)

## A. Grading System (Grades 6 – 12)

For grades 6 through 12, the school follows a unified assessment system in all subject areas as indicated in the table below:

### ➤ School Subjects for grades 6-8

Subject	Credit	Grade 7 & 8
<i>Arabic</i>	1.0	4
<i>English</i>	1.0	5
<i>Math</i>	1.0	5
<i>Science</i>	1.0	5
<i>Computer S</i>	0.50	3
<i>Geography &amp; History</i>	0.25	1
<i>UCMAS</i>	0.25	1
<i>Art</i>	0.25	1
<i>Religion</i>	0.25	1
<i>Social Studies &amp; Citizenship</i>	0.25	1
<i>Life Skills</i>	0.25	1
<i>P.E.</i>	0.50	2
<i>Periods/W</i>	6.50	30

### ➤ Distribution of marks per term – Core Subjects

Continuous Assessment (65%)			(35%)
Tests	Class Work	Project	End of Term
20%	20%	25%	35%

### ➤ Class Work (20%)

Student Portfolio	Communication/Collaboration	Notebooks/Google Classroom
12%	4%	4%

➤ Distribution of marks per term – Support Subjects\*

Continuous Assessment (100%)		
Tests - Quizzes	Class Work	Project – Tasks
30%	45%	25%

- \* Support Subjects: - PE, Social, Religion for all grades  
 - Life skills, UCMAS, for Middle School  
 - Art & History for Grade 6 – 9  
 - Economics for Grade 9 only)

➤ Class Work (30%)

Student Portfolio	Communication/Collaboration	Notebooks/Google Classroom
15%	10%	20%

➤ Report cards

Term I		Term II		Term III	
Component	Score	Component	Score	Component	Score
Term CA	65%	Term CA	65%	Term CA	65%
End of Term	35%	End of Term	35%	End of Term	35%
Total	100%	Total	100%	Total	100%
Grade	A B C D F	Grade	A B C D F	Grade	A B C D F

End-of-year									
T 1	End of Term 1	Final Grade1	T 2	End of Term 2	Final Grade2	T 3	End of Term 3	Final Grade3	Year Final
65%	35%	A B C D F	65%	35%	A B C D F	65%	35%	A B C D F	AVG Ts + AVG (FE3+highest of FE2&FE1)

- The passing grade is **60** for grades **6** through **12**.
- **IB & IG students receive an additional report reflecting their actual performance in the respective program.**
- At the end of each grade level in high school, student grades will be rounded to 0.5 or 1.0.

**Examples;**

If a student's average grade is 89.12, it will be rounded to 89.5.

If a student's average grade is 92.67, it will be rounded to 93.0.

If a student's average grade is 97.95, it will be rounded to 98.0.

If a student's average grade is 85.51, 85.59, it will remain the same. (85.5)

➤ **Curve up equation**

For grade **10 IGCSE students**, the curve-up is applied for the **end-of-term exam and monthly tests** and is calculated as follows:

*The assessment policy quantifies the level of performance of IG students by transmuting their mark to its percentage and then converting it to the grade component mark.*

$$\text{Percentile} = (\text{Raw Mark} / \text{Total Mark}) \times 50 + 50$$

$$\text{Curved Up Mark} = (\text{Percentile} / 100) \times 30$$

## B. Grading system for Grades 11 and 12

### ➤ IB students

Students' grades in the Diploma Program are calculated **out of 100** in each term as follows:

### ➤ Distribution of marks per semester

Continuous Assessment (70%)		(30%)
Class Work	IB Tasks	Final Exam
20%	50%	30%

### ➤ Class Work

the 20% is distributed as follows:

Engagement	Presentation Skills	Notebooks/Google Classroom
5%	10%	5%

### ➤ The IBDP Tasks Grade (50 marks) is assigned as follows for grades 11 and 12 in each term

Subjects	Task/ Grade
Arabic	<ul style="list-style-type: none"> <li>○ 20 Monthly Test</li> <li>○ 15 Text analysis</li> <li>○ 15 Oral Presentation</li> </ul>
Sciences (Biology, Chemistry, Physics)	<ul style="list-style-type: none"> <li>○ 20 Monthly test</li> <li>○ 10 Projects</li> <li>○ 20 Lab work</li> </ul>
Mathematics	<ul style="list-style-type: none"> <li>○ 20 Monthly test</li> <li>○ 15 Projects</li> <li>○ 15 Home assignment</li> </ul>
Computer Science	<ul style="list-style-type: none"> <li>○ 20 Monthly test</li> <li>○ 20 Projects</li> <li>○ 10 Presentation</li> </ul>
English	<ul style="list-style-type: none"> <li>○ 20 Monthly Test</li> <li>○ 10 Written Assignments</li> <li>○ 20 Individual Orals</li> </ul>
Business & Management / Economics	<ul style="list-style-type: none"> <li>○ 20 Monthly test</li> <li>○ 30 Project &amp; Practical</li> </ul>

### ➤ Curve up equation

For grade **11 IB students**, the curve-up is applied for the **end-of-term exam and quizzes** and it is calculated as follows:

*The assessment policy quantifies the level of performance of IB students by transmuting their marks to its percentage and then converting it to the grade component mark.*

#### **Curve Up Formula**

Percentile = (Raw Mark/Total Mark) x 50 + 50

Curved Up Mark = (Percentile /100) x 30

## C. Pass, Fail, Re-sit & Promotion Policies

Condition	Result	
● Success in all subjects	➤ Pass	
● Failure in 4 or more subjects	➤ Repeat the year	
● Failure in 3 or less subjects	➤ Re-sit	
	Condition	Result
	- Pass in all subjects	➤ Pass*
	- Success in 2 subjects and Failure in 1 subject	➤ Promoted with 1 subject*
- Failure in 2 or more than two subjects	➤ Repeat	
*The student gets the "AVERAGE" grade of the final exam and re-sit only		

### ➤ Pass & Failure Policy

**In all grade levels**, the student shall get the passing mark in **each** subject at the end of the year, after calculating the average of the three term marks.

\* **The student who fails in the same core subjects for 2 consecutive years shall repeat the year.**

\* **The policy on Academic Honesty will be applied to address any consequences related to malpractices.**

➤ **Re-sit Policy**

**Grades 6-12:** The Re-Sit Exams for **grades 6 to 12** are conducted at the end of the academic year based on the average grade of the three terms (*The End-of-year Result*).

Failure / Term	Type of exam taken	Time
● Failure in the first term	➤ First term final exam portion	End of the school year (June)
● Failure in the second term	➤ Second term final exam portion	
● Failure in the third term	➤ Third term final exam portion	
● Failure in 2 or 3 terms	➤ Terms final exam portions	

\* The highest achievable score for the students in the re-sit exam is 80% of the final exam mark, which is equivalent to 28 out of 35.

➤ **Promotion policy**

- If the student is promoted with 1 subject, he/she shall be assigned an IEP (Individual Education Plan) to work on during the summer holidays.
- The student and his / her guardian have to sign an undertaking to fulfill all the requirements of the IEP.

## D. Criteria for Distinction and Outstanding Awards

➤ **Grades 6-12**

- **“Distinction Award”** is assigned to the students who have scored 93% - 96% in the core subjects.
- **“High Distinction Award”** is assigned to the students who have scored an 97% and above in the core subjects.

Good behavior & regular attendance are  
PREREQUISITES for being awarded.

## E. The Credit System & GPA

Credits are assigned according to the number of periods taken in each subject as shown in the table below:

Periods	6-4	2-3	1
Credit	1	0.5	0.25

### ➤ Weighted GPA: **Grade 9 IGCSE**

Subject	Grade 9	Credit
<i>Arabic</i>	4	1.0
<i>English</i>	4	1.0
<i>Math</i>	4	1.0
<i>Physics</i>	3	0.50
<i>Biology</i>	3	0.50
<i>Chemistry</i>	3	0.50
<i>Computer S</i>	2	0.50
<i>Visual Art / Economics*</i>	2	0.50
<i>Business</i>	2	0.50
<i>Religion</i>	1	0.25
<i>Social Studies/ Citizenship*</i>	1	0.25
<i>P.E.</i>	1	0.25
<i>Periods/W</i>	<b>30</b>	<b>6.75</b>

*\*Upon students' choice*

*\*Social Studies for Gr10: Term I & first half of Term II*

*\* Citizenship for Gr10: second half of Term II & Term III*





➤ **Weighted GPA: Grade 9 IGCSEc**

Subject	Grade 9	Credit
Arabic	4	1.0
English	5	1.0
Math	4	1.0
Physics	2	0.50
Biology	2	0.50
Chemistry	2	0.50
Computer Science	2	0.50
V. Arts	1	0.25
Economics	1	0.25
W. History	1	0.25
Religion	1	0.25
Social Studies/ Citizenship*	1	0.25
P.E.	2	0.50
Study Hall*	2	-
Periods/W	30	6.75

\*Social Studies for Gr10: Term I & first half of Term II

\* Citizenship for Gr10: second half of Term II & Term III

\*Study Hall is allocated to counselling, enrichment and homeroom periods

➤ **Weighted GPA: Grade 10 IGCSE & IGCSEc**

Subject	Grade 10	Credit
Arabic	4	1.0
English	4	1.0
Math	4	1.0
Chemistry/Computer Science*	4	1.0
Biology/Physics/Virtual Art/Economics*	4	1.0
Business	4	1.0
Religion	1	0.25
Social Studies/Citizenship	1	0.25
P.E.	2	0.25
Study Hall*	2	-
Periods/W	30	6.75

\*Upon students' choice

\*Study Hall is allocated to counselling, enrichment and homeroom periods

- **Total Credit for G9 & G10 IGCSEc:  $(6.75 \times 2=13.5)$**

Weighted GPA
Grade Point Total
<hr style="width: 20%; margin: auto;"/>
Total Credit

- **Weighted GPA: Grade 11 & Grade 12: IBc**

Subject	Grade 11	Credit	Grade 12	Credit
Arabic	4	1.0	4	1.0
English	4	1.0	4	1.0
Math	4	1.0	4	1.0
Business & Management/ Environmental Science*	4	1.0	4	1.0
Chemistry/Computer Science	4	1.0	4	1.0
Biology/Physics/Virtual Art/Economics	4	1.0	4	1.0
Social Studies/Citizenship	1	0.25	1	0.25
Religion	1	0.25	1	0.25
P.E.	2	0.25	2	0.25
Study Hall	2	-	2	-
Periods/W	30	6.75	30	6.75

*\*Upon students' choice*

*\*Study Hall is allocated to counselling, enrichment and homeroom periods*

**G11: Term I - first half of Term II – Religion & SS / Second half of Term II – Term III Religion & Ctz.**

**G12: Term I – Religion & SS / Sem II – only Ctz.**

**G12 will have 2 CTZ periods in Term II replacing religion & SS**

- **Total Credit for G11 & G12 IBc:  $(6.75 \times 2=13.5)$**

### Weighted GPA: Grade 11 & Grade 12: IBDP

Subject	Year 1 (11)	Credit	Year 2 (12)	Credit
Arabic	4+1	1.0	4+1	1.0
English	4+1	1.0	4+1	1.0
Math	4+1	1.0	4+1	1.0
Business & Management	4+1	1.0	4+1	1.0
Biology /Physics / Economics	4+1	1.0	4+1	1.0
Chemistry/Computer Science/Visual Art	4+1	1.0	4+1	1.0
Social Science / Citizenship	1	0.25	1	0.25
Theory of Knowledge	2	NA	2	NA
Religion	1	0.25	1	0.25
P.E.	1	0.25	1	0.25
Study Hall	1	-	1	-
Periods/W	30	6.75	30	6.75

- Total Credit for G11 & G12 IBDP:  $(6.75 \times 2 = 13.5)$

Non-IB ARPS School Certificate (Equivalent to MOE end-of-secondary education certificate)	
Weighted GPA	Cumulative High School GPA
Grade Point Total	$(G10 \text{ GPA} \times 6.75) + (G11 \text{ GPA} \times 6.75) + (G12 \text{ GPA} \times 6.75)$
Total Credit	$(6.75 + 6.75 + 6.75)$

**Total credit for G9, G10, G11 & G12:  $(13.5 + 13.5 = 27)$**

IB ARPS School Certificate (Equivalent to MOE end-of-secondary education certificate)	
Weighted GPA	Cumulative High School GPA
Grade Point Total	$(G10 \text{ GPA} \times 6.75) + (G11 \text{ GPA} \times 6.75) + (G12 \text{ GPA} \times 6.75)$
Total Credit	$(6.75 + 6.75 + 6.75)$

**Total credit for G10, G11 & G12:  $(13.5 + 13.5 = 25.5)$**



### Grade Point Equivalents:

Score Band	100-97	96-93	92-90	89-87	86-83	82-80	79-77	76-73	72-70	69-67	66-63	62-60	59-0
Letter Grade	A+	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	F
Grade Points	4.3	4.0	3.7	3.3	3.0	2.7	2.3	2.0	1.7	1.3	1.0	0.7	0.0



## Maximum Absence Rate

### Grades 6, 7, 8

Subject	Grade 6	Grades 7 & 8	Total Credit Hours		Minimum Attended Hours		Maximum Absence Hours		Maximum Absence Rate
Arabic	4	4	144		122		22		<b>15%</b>
English	6	5	216	180	184	153	32	27	
Math	5	5	180		153		27		
Science	5	5	180	180	153	153	27	27	
Computer S	2	3	72	108	61	92	11	16	
Geography & History	1	1	36		31		5		
UCMAS	1	1	36	36	31	31	5	5	
Art	1	1	36		31		5		
Religion	1	1	36		31		5		
Social Studies & Citizenship	1	1	36		31		5		
Life Skills	1	1	36		31		5		
P.E.	2	2	72		61		11		
<i>Periods/W</i>	<b>30</b>	<b>30</b>	<i>** Educational measures shall be taken upon nearing the maximum absence rate</i>						

### Grades 9 & 10:

Subject	Grade 9	Grade 10	Total Credit Hours		Minimum Attended Hours		Maximum Absence Hours		Maximum Absence Rate
Arabic	4	4	144		122		22		<b>15%</b>
English	4	4	144		122		22		
Math	4	4	144		122		22		
Physics	2	4*	72	144	61	122	11	22	
Biology	2	4*	72	144	61	122	11	22	
Chemistry	2	4*	72	144	61	122	11	22	
Computer Science	2	4*	72	144	61	122	11	22	
Visual Arts	1	4*	36	144	31	122	5	22	
Economics	1	4*	36	144	31	122	5	22	
World History	1	-	36		31		5		
Business	-	4	144		122		22		
Religion	1	1	36		31		5		
Social Studies/Citizenship	1	1	36		31		5		
P.E.	2	2	72		61		11		
Study Hall	3	2	-		-		-		
<i>Periods/W</i>	<b>30</b>	<b>30</b>	<i>** Educational measures shall be taken upon nearing the maximum absence rate</i>						

**\*\*For the IG students, the number of credit hours is approximately 130 per subject**

\*Grade 10 students select two subjects only



## Grades 11 & 12:

Subject	Grade 11	Grade 12	Total Credit Hours	Minimum Attended Hours	Maximum Absence Hours	Maximum Absence Rate
Arabic	4	4	144	122	22	<b>15%</b>
English	4	4	144	122	22	
Math	4	4	144	122	22	
Business & Management/Environmental. Science*	4	4	144	122	22	
Biology/Physics/Economics	4	4	144	122	22	
Chemistry/Computer Science/Visual Art*	4	4	144	122	22	
Social Studies/Citizenship	1	1	36	31	5	
Religion	1	1	36	31	5	
P.E.	2	2	72	61	11	
Study Hall	2	2	-	-	-	
<i>Periods/W</i>	30	30	<small>** Educational measures shall be taken upon nearing the maximum absence rate</small>			

\*\*For the IB students, the number of credit hours is 150 for SL subjects and 240 for HL subjects

Educational measures Against Absence		
S	Absence rate	Measures
1	5%	Notification & Attendance report to parent + Phone call by Supervision
2	10%	Notification & Attendance report to parent + meeting with parent & student with assistant principal and counsellors + signed undertaking
3	14%	Student Concern Meeting (parent, assistant principal & counsellors); Last warning.
4	15%	Subject(s) credit lost